



Meeting Minutes

June 3, 2026

➤ **Members:**

Angela Rodriguez, Elk Grove USD
Carey Buchanan, El Dorado COE
Carla Slowiczek, CAERC/Sacramento COE
Clifton Carley, Sacramento City USD
Diana Griffin, Amador County USD
Dr. Jamey Nye, Los Rios CCD
Joe Schallberger, Galt Joint UHSD
Laurelle Mathison, Twin Rivers USD
Dr. Marla Clayton Johnson, Sacramento City USD
Patricia Black, CAERC/Sacramento COE
Dr. Patricia Oliva, CAERC/Sacramento COE
Renee Collins, Sacramento COE
Richard Judge, San Juan USD
Rob Kinder, Davis Joint USD
Stephanie Groat, Washington USD
Suzanne Borth, Folsom Cordova USD

➤ **Welcome: Dr. Patricia Oliva, CAERC Director**

The meeting started at 10:00 am. Dr. Patricia Oliva welcomed members and partners to the meeting. Roll call of members was taken. Twelve voting members were present at the time of roll call (Amador, Davis, El Dorado CEO, Elk Grove, Folsom Cordova, Galt, Los Rios, Sacramento City, Sacramento COE, San Juan, Twin Rivers, and Washington). This met the requirements of a quorum as stated in the Governance Plan. With a quorum established, CAERC business proceeded as usual.

➤ **Approval of June 3, 2026, Meeting Agenda**

- The agenda for the June 3, 2026, meeting was reviewed.
- On a motion by Dr. Jamey Nye and seconded by Carey Buchanan the June 3, 2026, the agenda was approved (15 in favor, 0 against).

➤ **Approval of April 1, 2026, Meeting Minutes**

- Minutes from the April 1, 2026, consortium meeting were reviewed.
- On a motion by Joe Schallberger and seconded by Dr. Marla Clayton Johnson the April 1, 2026, minutes were approved (15 in favor, 0 against).
- Approved April 1, 2026, minutes will be posted on the CAERC website at www.caerc.org.

➤ **California Adult Education Program Updates and Deliverables**

- June 30, 2026 – 25/26 Member Expense Report Certified by Consortia in NOVA (Q3)
- June 30, 2026 – End of Q4
- July 15, 2026 – Student Data in TOPSPro (Q4) FINAL
- August 15, 2026 – Annual Plan for 2026-27 due in NOVA

➤ **Select Topics**

One-Time Unallocated Funds

- Members agreed to equal payments of \$15,000. Any remaining funds will be allocated based on the CAERC proportion formula with the option of opting-in or opting-out of the one-time allocation.
- Dr. Nye asked how allocating funds work. He also shared that Los Rios will be offering noncredit at one of their colleges in the fall with others following. There is a chance in the future that Los Rios would like to take an allocation. How would that work if they decided to? Has CAERC come up with a process of adding a member if Los Rios wanted to take an allocation? Is there a mechanism for requesting funds? These are questions he'll need to be able to answer if he's ever asked.
 - Due to ed-code, current members are not allowed to receive less than they did the year prior. Members can opt-in to add new members, and/or they can vote to distribute funds differently.
 - Dr. Nye stated that this could be a problem, and Dr. Oliva agreed that it's a problem, especially for our current smaller districts.
 - If he were to explain this today, it would be summed up as members would vote on how to distribute unallocated funds for potential new members. But these funds are one-time and not guaranteed. Dr. Nye isn't anticipating Los Rios requesting funding, but he is anticipating being asked questions regarding this.

ELL Healthcare Pathway Grant Update

- CAERC was not selected for round 3 funding. The Chancellor's Office received 43 applications requesting over \$155 million in total and awarded \$60.2 million across 20 consortia, making this an extremely competitive process. While our application was reviewed and scored, we were not among the highest-ranked applications selected for funding.
- CAERC has applied for an extension to spend round 2 funding, but as of today we have not heard back. Dr. Patricia Oliva will update everyone when she does hear something.

Member and Partner News, Updates, and Challenges

- Folsom Cordova rolled out registration for twice as many level 1-4 classes compared to last year. They have been hiring a lot to meet their needs. They've changed ESL from 4 days a week to 2 days a week with a VESL class option on Tuesday's and Thursday's if someone wants to go 4 days a week. They are in the process of building a homework lab for those that can't work on it at home.
- San Juan has been responding to prospective students on their extensive wait list. They are expanding ESL as much as they can. They've hired 4 full-time ESL teachers, with 2 of those being replacement teachers. They currently have no space at Encina or Sunrise to add people. The CalRegional and EMS Excel MOUs have finally been approved, and new classes will be starting in the fall.

- Elk Grove's programs ended last week. Graduation was also held last week, and they had really great student speakers. Registration for the new school year will start in July. They are piloting myOneFlow for registration this year for HSD and ESL classes. The jail programs classes end at the end of June. The district is planning to use CASAS for their para-test.
- Amador just finished their second medical assistant class. Another class will be starting in the fall along with phlebotomy.
- Galt had more high school graduates this year than in the last few years. They just hired a Spanish teacher to teach non-credit English for next year. A satellite ESL class will be starting next year in Thornton. Alicia Ramos has been promoted to Coordinator 1 and Jacquie Heath has retired.
- Sacramento City is waiting for EMT and Fire Safety EMS Excel MOUs to process through the district. They are using CalRegional for phlebotomy and clinical medical assisting. They will be meeting with MedCerts to see if it's a possibility to add more programs. This year they had a total of 67 graduates, 234 CTE completers, and 24 high school diploma earners. Registration is ongoing, but ESL is almost full for next year. On June 15, 2026, it will open for everyone. Clifton Carley announced that he will be leaving Sacramento City for a new opportunity.
- Twin Rivers has their graduation tomorrow and will have 94 total graduates. HSD will be offered to be able to finish by the end of June. CalRegional worked out really well this year. Laurelle Mathison was sent an email regarding possible positions to cut for next year, but she's remaining optimistic that she won't have to do that.
- EDCOE's overall goal for the year was to increase their student outcomes by 10%, and they're currently at 13%. They're adding a moral reconnection therapy program to their South Lake Tahoe jail. An elementary district reached out to them regarding hosting an ESL class there, so they will be hiring a part-time ESL teacher. They had a 100% employment rate with their last medical assistant cohort. Unfortunately, they've never been able to fill the class. There are spots for 20, but they've topped out at 13. They will be making some changes to the way they've been functioning over the next year to hopefully increase student outcomes and get more enrollment.
- Washington is looking at revamping how they are hiring and increasing pay for hourly positions. Keep an eye on Edjoin for possible positions. They held their graduation last night.
- Davis anticipates collective bargaining unit issues on the horizon. Teachers are asking for considerable raises. None of their adult ed staff are part of the union. They had graduation last night and had 5 graduates. They honored some of their ESL students and their CNA program. A third CNA cohort will be held in August; it has space for 15 people and will be held in Woodland.

➤ **Upcoming Meetings and Events**

- [CASAS Summer Institute](#) - June 15-18, 2026 – Orange County
- [Meeting of the Minds](#) – September 8-10, 2026 – Monterey
- [CAEP Summit](#) – October 28-30, 2026 – Santa Clara
- [CAEP TAP Webinars](#)
- ✓ [ELL Healthcare Pathways Virtual Open Office Hours](#) – June 11, 2026 – 12:00pm-1:00pm

➤ **Upcoming CAERC Meetings**

- CAERC Director's Workgroup – Friday, June 12, 2026, from 9:00am to 11:00am – Online
- CAERC Business and Working Meeting – Wednesday, August 5, 2026 – SCOE, Room B
- Regional ESL PD Day – Friday, August 7, 2026, from 8:30am to 4:00pm – SCOE, Mather Room

➤ **Other Items for Discussion or Distribution**

- There were no items for discussion or distribution.

➤ **Public Comments**

- There were no public comments.

➤ **Adjournment**

- On a motion by Laurelle Mathison and seconded by Carey Buchanan the June 3, 2026, consortium meeting adjourned at 11:00 am. (13 in favor, 0 against)